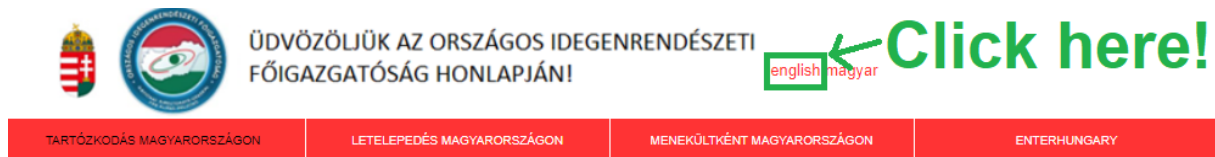


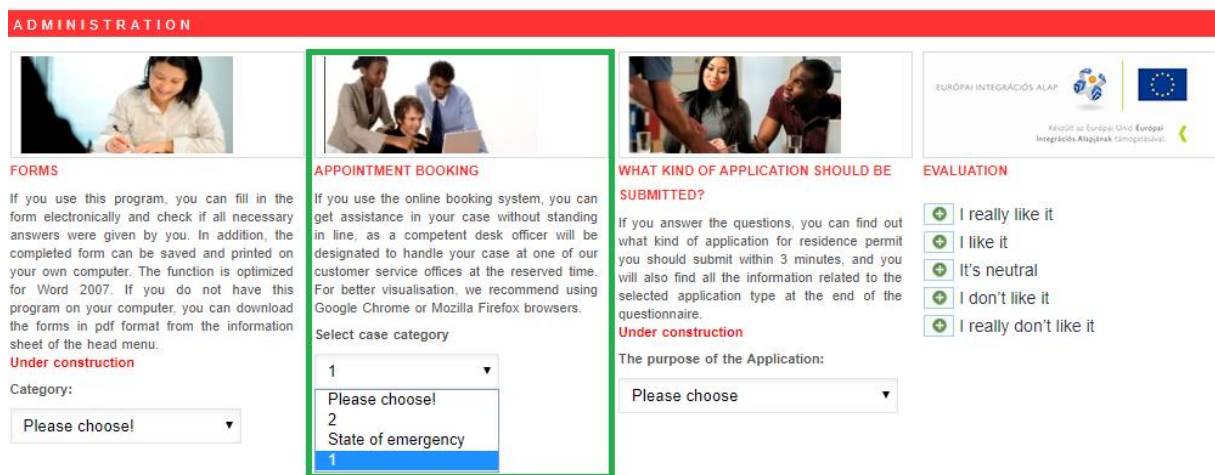
Booking an appointment at the Immigration Office – GUIDE

1. First, visit their website: <http://oif.gov.hu/>

If it appears in Hungarian, switch its language to English by clicking 'English' on the top menu:



2. Now that the website is set to English, scroll down to 'APPOINTMENT BOOKING' and select case category 1 from the dropdown menu.



3. This will automatically redirect you to a new page where you are required to provide some details about your appointment:

Case category: - 1, as already mentioned before

Number of clients: - 1 person, if you are going alone

- other applicable choices if going with your family

Case type: - Application for substitute/replacement residence permit

Regional directorate: - Regional Directorate for Budapest and Pest County

First, please select case category from the drop-down list, then the number of clients, case type, and the regional directorate in charge. Next, select the desired date from the calendar, and finally, choose an available time slot.

Select case category
1

Please select the number of clients
1 person

Select case type
Application for substitute/repl

Selecting Regional Directorate
Regional Directorate of Buda

Please select a day in the calendar

Booking info
Your cart is empty. To make a booking, please select the date in the calendar, and then select service and employee below.

4. Now, you can select one of the dates, marked with green colour. When you selected it, a list of offices will show up right below the dropdown menus. Scroll down to 'BUDAPEST, SZEGEDI ÚT 35-37. - BPRIG II. számú Ügyfélszolgálat' and select a suitable time for yourself. After checking the box next to your timeslot, click 'Add to cart'.

BUDAPEST, SZEGEDI ÚT 35-37. - BPRIG II. számú Ügyfélszolgálat (2020-04-08)
Cím:1135 Budapest XIII., Szegedi út 35-37. (Twin Office Irodaház, földszint) Telefon: +36 1 463 9100
Felhívjuk figyelmüket, hogy az ügyintézésre jelentkező ügyfelek számát pontosan válasszák ki az időpontfoglalásnál. Amennyiben egynél több ügyfél (család) kíván ügyet intézni, válasszák a megfelelő opciót az "Ügyfelek száma" meghatározásakor. A foglalás véglegesítéséhez meg kell adni annak az ügyfélnek a nevét, aki az ügyintéző előtt a kirendeltségen megjelenik. A név módosítására a foglalás véglegesítése után nincs mód. Lezárt foglalást újra megnyitni nem lehet. Egy regisztrációnak egyszerre maximum 3 foglalása lehet. Törlés vagy időmúlás esetén új foglalás tehető. Please read the following instructions carefully before reserving a date

<input type="radio"/> 8:00 - 8:30 (5)	<input type="radio"/> 8:15 - 8:45 (5)
<input type="radio"/> 8:30 - 9:00 (7)	<input type="radio"/> 8:45 - 9:15 (7)
<input type="radio"/> 9:00 - 9:30 (7)	<input type="radio"/> 9:15 - 9:45 (7)
<input type="radio"/> 9:30 - 10:00 (7)	<input type="radio"/> 9:45 - 10:15 (7)
<input type="radio"/> 10:00 - 10:30 (7)	<input checked="" type="radio"/> 10:15 - 10:45 (7)
<input type="radio"/> 10:30 - 11:00 (7)	<input type="radio"/> 10:45 - 11:15 (7)
<input type="radio"/> 11:00 - 11:30 (7)	<input type="radio"/> 11:15 - 11:45 (7)
<input type="radio"/> 11:30 - 12:00 (7)	<input type="radio"/> 11:45 - 12:15 (7)
<input type="radio"/> 12:00 - 12:30 (6)	<input type="radio"/> 12:15 - 12:45 (6)
<input type="radio"/> 12:30 - 13:00 (6)	

Summary
From: 2020-04-08 10:15 to 2020-04-08 10:45
ADD TO CART

5. This will take you back to the top of the page. Click 'Checkout'.

First, please select case category from the drop-down list, then the number of clients, case type, and the regional directorate in charge. Next, select the desired date from the calendar, and finally, choose an available time slot.

The screenshot shows a booking interface for April 2020. On the left is a calendar with the date 07 selected. Below the calendar is a 'Booking info' section showing a service at 'BUDAPEST, SZEGEDI ÚT 35-37. - BPRIG II. számú Ügyfélszolgálat' for the date 2020-04-07 from 12:00 to 12:30. A red box highlights the 'Checkout' button. To the right of the calendar are four dropdown menus: 'Select case category', 'Please select the number of clients', 'Select case type', and 'Selecting Regional Directorate', all currently set to 'Please choose'.

6. You will be redirected to a new page, where you need to register as a new user.

The screenshot shows the booking interface for March 2020 on the left, with the date 06 selected. The 'Booking info' section shows a service at 'BUDAPEST, SZEGEDI ÚT 35-37. - BPRIG II. számú Ügyfélszolgálat' for the date 2020-04-06 from 9:30 to 10:00. A 'Checkout' button is visible. On the right is a 'Booking form' modal with two sections: 'Existing users? Please login' with fields for Username and Password, and 'New user? Please register here' with fields for Username, Password, Reenter Password, Name, and Email. 'LOGIN' and 'REGISTER' buttons are present.

7. Fill in the contact form below and hit submit! Your phone number should only contain the digits after the country code, so if your number is +36301231234, you should type 301231234. You can leave the 'State' gap blank, if you live in Budapest.

← **March 2020** →

March ▼ 2020 ▼

Mon	Tue	Wed	Thu	Fri	Sat	Sun
						01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Booking info

➖ Remove service from cart

[+] BUDAPEST, SZEGEDI ÚT 35-37. - BPRIG II. számú ügyfélszolgálat

2020-04-07 12:00 12:30 ➖

🔒 Checkout

✕
Booking form

Name

Client's name

Email

Phone Hungary ▼

Country Hungary ▼

Address

City

State

Zip

Capcha

SUBMIT

- 8. The submit button will redirect you to the confirmation page. If your details are correct, click the 'Confirm' button! If they are incorrect, clicking the grey cross in the top right corner will take you back to step 5, where you need to hit 'Checkout' again to be able to correct your contact details.**

← **March 2020** →

March ▼ 2020 ▼

Mon	Tue	Wed	Thu	Fri	Sat	Sun
						01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Booking info

➖ Remove service from cart

[+] BUDAPEST, SZEGEDI ÚT 35-37. - BPRIG II. számú ügyfélszolgálat

2020-04-08 10:15 10:45 ➖

🔒 Checkout

✕
Booking form

Name John Smith

Client's name John Smith

Email john.smith@gmail.com

Phone 36-301231234

Country Hungary

Address xxx utca xx

City Budapest


Zip xxxx

CONFIRM

- 9. The 'Confirm' button will redirect you to your booking summary page. You can see your order number here. Please take note of the possibility to cancel your booking, if you decide**

not to go in the end. (Please save the links somewhere, because you have no other means of retrieving them, once you close this page!)

ORDER

Order URL: http://oif.gov.hu/index.php?option=com_osservicesbooking&task=default_orderDetailsForm&order_id=					
Cancel booking URL http://oif.gov.hu/index.php?option=com_osservicesbooking&task=default_cancelorder&id=					
Name					
Remove	Name of branch office	Type	Booking date	Start time	End time
	BUDAPEST, SZEGEDI ÚT 35-37. - BPRIG II. számú Ügyfélszolgálat	Application for substitute/replacement residence permit	2020-04-08	10:15	10:45

10. When you book an appointment, be punctual and go there in time! If something comes up, please cancel your booking in time.