

HUNGARIAN POLICE CLEARANCE CERTIFICATE

A Hungarian Certificate of Good Conduct (Police clearance certificate) can be requested from the Criminal Records Authority.

The certificate is issued in Hungarian and is **free of charge**.

How to request this certificate?

1. Book an appointment by calling **1818**, a free Government Customer Line.
2. Choose 8 for an English-speaking operator.
3. Select 2 from the menu.

Following your appointment, you should visit the Criminal Records Authority to collect your certificate.

Required documents:

Passport, residence permit, Accommodation reporting slip (small white stub with your address on it)

Address:

Bűnügyi Nyilvántartó Hatóság (Criminal Records Authority)

1097 Budapest, Vaskapu utca 30/A

From Keleti pályaudvar

Take tram 24 to the stop: Haller utca / Mester utca

German translation of the certificate

The Police clearance certificate should be translated into German – as required by the Austrian authorities.

The translation can be done by any translation office. Some agencies may issue the translation in PDF format: a printed version of this translation is accepted by the Austrian embassy in Budapest. You may consider the services of <https://bilingua.hu/en/translation-agency-2/>.

This office charges HUF 4.800 for the German translation: please refer to the office manager, Dr. Lajtos Gábor to get this special price.